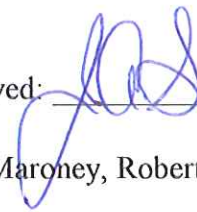


SUTTON CONSERVATION COMMISSION

November 6, 2013

MINUTES

Approved: _____



Present: Mark Briggs, Chairman, Joyce Smith, Co-Chair, Alyse Aubin, Daniel Maroney, Robert Tefft
Staff: Wanda M. Bien, Secretary
Brandon Faneuf, Consultant

NEW PUBLIC HEARING

None at this time

Project Updates

7:00pm

19 Depot Street

Not Present: John Connors, Polyvinyl

This has been continued to November 20, 2013, due to no updated material available.

7:05pm

91 Singletary Ave

Present: William Clougherty - MASS DOT road/walkway work

W. Clougherty explained that this was not Mass Highway property but private owned property that was damaged during storm water runoff from Singletary Ave. They have corrected the grade structure and installed berms, and repaired and corrected the basins drainage. The last phase is to correct some of the damage done by the runoff. An RDA was submitted, but since the work is in-kind the RDA may not be needed. He explained the area of repair using the GIS map.

B. Faneuf showed the pictures from the USB from Mass Highway. He explained that this was exempt from an RDA filing, due to being all-in-kind work for repairing damages, so an RDA was not needed.

M. Briggs suggested they use erosion controls on the lower walkway closes to the lake for any runoff. He asked if they would notify the Conservation office when they start the work.

CONTINUATIONS

34 Bond Hollow Road

DEP#303-07 from 10-02-13

The continuation was opened at 7:15pm. A. Aubin read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of construction of a new single family home with private water and septic on site.

Not Present: Glenn Krevosky, EBT, Inc., David Marois, owner

This was continued, with the applicant's permission, to November 20, 2013,

J. Smith stepped down as an abutter.

Motion: To continue, with the applicant's permission, to November 20, 2013, by J. Smith

2nd: A. Aubin

Vote: 4-0-1 J. Smith

November 6, 2013

72 Worcester Providence Turnpike/Minardi Landscape Inc.

DEP#303-0765 from 10-02-13

The continuation was opened at 7:15pm. M. Briggs read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of construction of a 2,400 s.f. building, paved driveway, landscaping, septic, stormwater, grading, and utilities.

Present: Paul Hutnak, Andrews Survey, John Minardi, owner

P. Hutnak explained the revisions on the plans with the stormwater updated information. They also reviewed the letter from Graves Engineering. He explained the drainage ditch area.

See Attachment #1 O & M Plan

R. Tefft questioned the drainage ditch cleaning. This doesn't seem like a wetland and should be added to the O & M.

Motion: To close the Public Hearing, by J. Smith

2nd: D. Maroney

Vote: 5-0-0

Motion: To issue and Order of Conditions subject to additional language on the O & M clean- up and the 16 points on the Special Conditions document, by J. Smith

2nd: A. Aubin

Vote: 5-0-0

56 – 58 Main Street

DEP#303-0757 from October 17, 2012

The continuation was opened at 7:15pm. M. Briggs read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of construction of two quadraplex housing buildings (total of 8 units) built townhouse style in the uplands area.

Present: Alton Stone, Alton Engineering, Thomas Finacom, owner

A. Stone reviewed the revised plans and the first original plans. The USB was used on the laptop to show the plan pages used during the presentation.

M. Briggs stated that the plan was too busy and needed to be simpler for the contractors doing the work. Also he needs to do a separate page for the erosion controls and plantings, etc.

A. Stone said he will send us a CD with the 125 pages of Stormwater information for our records.

M. Briggs told Mr. Stone to list what changes are to be done, as general notes on the plans.

B. Faneuf asked if he would also get the final product to Graves Engineering for a proposal.

M. Briggs asked about a performance bond for the replication area.

Motion: To continue, with the applicant's permission, to December 4, 2013, by J. Smith

2nd: A. Aubin

Vote: 5-0-0

November 6, 2013

BOARD BUSINESS

Wetland Concerns and Updates:

42 Bond Hollow Road - B. Faneuf said that the area is stable for the winter.

The Board voted on the minutes of October 2, 2013 & October 16, 2013

Motion: To accept the minutes of October 2, 2013 & October 16, 2013, by J. Smith
2nd: A. Aubin
Vote: 5-0-0

The Board did not the Endorsed Permit for **26 Mallard Way**, a site visit was done by Mr. Faneuf and it was found that the plantings were installed, but the structures on the property were not specified on the original permitted plans. They will receive a letter to come in front of the Commission to explain.

B. Faneuf suggested they come in with an amended Order of Conditions to go forward with their project.

The Board endorsed the permits for **19 Carr Street**, and the two Certificates for **15D Millers Way** (Woodburyville Heights).

Discussion:

Leland Hill Estates/10 Partridge Hill Road was reviewed by Mr. Faneuf from the pre-construction meeting.

The **Special Conditions**, review by B. Faneuf, were accepted for future Order of Conditions permitted.

Approve C of C letter – is ready to mail out once the draft has been corrected.

12 Newton Drive, a site visit was be done by M. Briggs for the dangerous trees to be removed, the owner was given the ok to do so.

410 Putnam Hill Road – Pump Station/MASS DOT – this was ok with Mass DOT

34 Providence Road- a complaint was made about dumping earth in the wetlands on this property.

J. Smith was sent to view the area and take pictures. It was found that this was in the wetland area and the owner would be contacted by M. Briggs.

26 Providence Road was not the area in question. This owner had his permit to finish the work around the wetlands on his property.

November 6, 2013

Unexpected Business:

Proposal Policy – There should be a policy on the number of days before a meeting that the Engineers should be allowed to submit an application or revision. Submissions for review the day of a scheduled meeting is not sufficient.

The Board reviewed the Correspondence

Anyone interested in purchasing the DVD for any public hearing at this meeting, please contact Pam Nichols in the Cable office or you can view the minutes and video at www.suttonma.org.

Motion: To adjourn, by J. Smith
2nd: D. Maroney
Vote: 5-0-0

Adjourned at 10:30pm.

**Operation and Maintenance Plan
Minardi Landscaping Facilities
72 Worcester Providence Turnpike
Sutton, MA
November 1, 2013**

BMP owner:

John Minardi
7 Purgatory Road
Sutton, MA 01590

Party responsible for operation and maintenance during construction:

John Minardi
7 Purgatory Road
Sutton, MA 01590

Party responsible for operation and maintenance post construction:

John Minardi
7 Purgatory Road
Sutton, MA 01590

Schedule for Inspection and Maintenance:

Infiltration basin

Shall be inspected two (2) times per year and after every time drainage discharges through the outlet. Inspections shall also occur after every major storm event – equal to or greater than a 2-year, 24-hour storm (generally 3.2 to 4.7 inches in a 24-hour period). Inspections shall include signs of differential

Approximate estimated annual maintenance costs for the site are:
Infiltration areas - \$300 per area

Pollution Prevention Plan During Construction

A. Good Housekeeping

The following good house keeping practices will be followed onsite during the construction project.

1. An effort will be made to store only enough products required to do the job.
2. All materials stored onsite will be stored in a neat, orderly manner and, if possible, under a roof or in a containment area. At a minimum, all containers will be stored with lids on when not in use. Drip pans shall be provided under all dispensers.
3. Products will be kept in their original containers with the original manufacturer's label in legible condition.
4. Substances will not be mixed with one another unless recommended by the manufacturer.
5. Whenever possible, all of a product will be used up before disposing of the container.
6. Manufacturer's recommendations for proper use and disposal will be followed.
7. The job site superintendent will be responsible for daily inspections to ensure proper use and disposal of materials.

B. Inspection and Maintenance Procedures

1. All controls will be inspected at least once every seven days and within 24 hours following a rainfall event of one-half (½) inch or more.
2. All measures will be maintained in good working order; if repairs or other measures are found to be necessary, they will be initiated within 24 hours of report.
3. Built up sediment will be removed from silt fence when it has reached one-third the height of the fence.
4. Silt fences will be inspected for depth of sediment, tears, etc., to see if the fabric is securely attached to the fence posts, and to see that the fence posts are securely in the ground.
5. Temporary and permanent seeding and all other stabilization measures will be inspected for bare spots, washouts, and healthy growth.
6. Disturbed areas and materials storage areas will be inspected for evidence of or potential pollutants entering the stormwater system.

7. Release of hazardous substances or oil in excess or reportable quantities (as established under 40 CFR 110, 40 CFR 117 or 40 CFR 302) must be reported.
8. BMP Maintenance:
 - a. Sediment forebay shall be inspected monthly and cleaned four (4) times per year. Cleaning shall include mowing of the forebay.
 - b. Infiltration Basin shall be inspected two (2) times per year and after every time drainage discharges through over the outlet weir. Inspections shall also occur after every major storm event – equal to or greater than a 2-year, 24-hour storm (generally 3.2 to 4.7 inches in a 24-hour period).

C. Spill Prevention and Response

1. In order to minimize the potential for a spill of hazardous materials to come into contact with stormwater, the following steps will be implemented:
 - a. All materials with hazardous properties (such as pesticides, petroleum products, fertilizers, detergents, construction chemical, acids, paints, paint solvents, cleaning solvents, additives for soil stabilization, concrete curing compounds and additives, etc.) will be stored in a secure location, with their lids on, preferably under cover, when not in use.
 - b. The minimum quantity of all such materials will be kept on the job site.
 - c. A spill control and containment kit (containing, for example, absorbent materials, acid neutralizing powder, brooms, dust pans, mops, rags, gloves, goggles, plastic and metal trash containers, etc.) will be provided at the storage site.
 - d. Manufacturer's recommended methods for spill cleanup will be clearly posted and site personnel will be trained regarding these procedures and the location of the information and cleanup supplies.
2. In the event of a spill, the following procedures should be followed:
 - a. All spills will be cleaned up immediately after discovery.
 - b. The spill area will be kept well ventilated and personnel will wear appropriate protective clothing to prevent injury from contact with hazardous substances.
 - c. The project manager and the engineer of record will be notified immediately.

- d. Spills of toxic or hazardous materials will be reported to the appropriate federal state, and/or local government agency, regardless of the size of the spill. Spills in the amounts that exceed Reportable Quantities of certain substances specifically mentioned in federal regulations (40 CFR 110, 40 CFR 117, and 40 CFR 302) must be immediately reported to the EPA National Response Center, telephone 1-800-424-8802
3. The job site superintendent will be the spill prevention and response coordinator. He will designate the individuals who will receive spill prevention and response training. These individuals will each become responsible for a particular phase of prevention and response. The names of these personnel will be posted in the material storage area and in the office trailer onsite.

D. Lawn and Landscape Maintenance

1. For the first 6 months after construction inspect lawns after each significant rainfall (0.5 inches or more) to ensure surface vegetation is healthy, discharge devices are not blocked and banks are not eroding, clean/repair as required.
2. Inspect for diseased/dying trees, shrubs, ground cover, and grass.

Date: 11-6-13

[illegible]